



New Mexico Wilderness Alliance

PO BOX 25464, Albuquerque NM 87125 505.843.8696 www.nmwild.org

EXECUTIVE DIRECTOR

Preferred Qualifications and Experience

In addition to having the vision, passion, commitment and ability to protect public land in New Mexico, the successful candidate should demonstrate strengths in many of the areas indicated below.

EDUCATION

S/he will have a degree or significant studies in land conservation, wildlife biology, environmental protection or similar areas of emphasis, or equivalent in work history and experience.

WORK EXPERIENCE

PUBLIC LAND CONSERVATION

- Direct involvement in campaigns to conserve public lands.
- Coalition building and other efforts to garner public support for public land conservation.
- Collaboration with federal, state and local elected officials, as well as land management agencies, to advance legislative and administrative protections for public lands.
- Knowledge of public lands politics and history.
- It is desirable that the candidate have experience in New Mexico related to public land protection and/or familiarity with current and prospective campaigns in New Mexico to increase public land protection.
- Experience working in culturally rich and diverse communities.

MANAGEMENT

- Supervisory roles, preferably with regard to public land conservation or other work related to environmental protection.
- Institution-building experience taking organizations to the next level of effectiveness.
- Demonstrable leadership, strategic thinking and planning skills, and ability to lead and coach staff.
- Experience in achieving and maintaining effective relationships with Board of Directors, and effectively engaging the Board in the pursuit of the organization's mission.
- Familiarity with "at will" employment and experience in reviewing job descriptions and carrying out performance evaluations.

FINANCE AND BUDGETING

- Familiarity with financial statements, ability to understand operating results and detect trends.
- Experience in developing and monitoring operational and campaign budgets.

COMMUNICATIONS SKILLS

- Experience cultivating and working effectively with Board of Directors, including Chairperson and specific committees.
- Excellent writing skills with the ability to develop written presentations, including reports to the Board of Directors, “op ed” material for local publications, articles for NMWild newsletter and internet site.
- Ability and experience in oral presentations, for instance with editorial boards, small groups and large conferences.

FUNDRAISING

- Demonstrable experience in developing and successfully implementing an organization-wide fund-raising effort, including foundation, individual and legacy giving.

NATIONAL CONTACTS AND RELATED EXPERIENCE

- Familiarity with Wilderness Legislation and Antiquities Act opportunities, including interaction with legislators ,executive branch decision makers, and the several national conservation organizations that provide logistical support for local campaigns.
- Experience with federal agencies responsible for managing public lands.

SPECIAL JOB REQUIREMENTS

- Commitment to working with a small non-profit organization with modest resources.
- Dedication to fostering a positive, respectful and friendly work environment in the main office in Albuquerque and in the various offices around the state.
- Ability to work long unpredictable hours, including weekends as needed.
- Ability to travel frequently in New Mexico and as needed to Washington DC and Colorado, Texas, Arizona and elsewhere.